



AUSTRALIAN NATIONAL MARITIME MUSEUM

AI TRANSPARENCY STATEMENT

April 2025

1. Introduction

The Australian National Maritime Museum (ANMM) is committed to the safe and responsible use of artificial intelligence (AI). We consider AI offers significant opportunities to improve productivity and aim to continuously improve our Artificial Intelligence (AI) capabilities. We will be transparent as we engage, integrate and adapt to changes in AI technology, the environment, and government policy requirements.

We govern our AI usage in line with applicable laws and regulations, the Digital Transformation Agency's (DTA) [Policy for the responsible use of AI in government](#) (the Policy) and best practice. The Policy sets out the Australian Government approach to embrace the opportunities of AI while providing for safe and responsible use of AI. ANMM believes transparency is critical to building public trust and it is an important aim of the Museum, as well as the Policy and the broader APS Reform agenda.

In this statement, we describe:

- How we use and manage AI
- How we ensure safe and responsible usage
- Compliance to the Policy

2. How we use AI

ANMM adheres to [Australia's AI Ethics Principles](#), demonstrating our commitment to protecting privacy and security. AI must be used in a manner consistent with the [APS Values, Code of Conduct and Employment Principles](#).

ANMM uses AI in some of its corporate and enabling activities and workplace productivity. We allow some of our staff to use AI in their work with the objective of enhancing productivity and service delivery.

AI is used by our staff in the following areas:

- planning stages of creative work
- to assist in the analysis, creation or summarisation of documents, emails or other content
- to assist in some administrative functions
- assist in the creation of meeting minutes or interview transcripts
- data analytics and reporting
- people counting
- cyber security monitoring and response activities

AI is not widely used across ANMM systems, however we recognise that AI is an increasingly prevalent and critical component of many systems and usage is increasing. We will use AI for its benefits in creating business efficiencies and reducing human error.

Where AI components have been incorporated into proprietary software or ICT products used by ANMM, we will consider using these components if:

- there is a demonstrated benefit to ANMM's audience; and
- the Museum's data governance and compliance requirements are met.

5. Safe and responsible Usage

We are aware of potential risks and take a risk-managed approach to the adoption of AI. We use forms of AI which present low potential risk, and our AI governance ensures appropriate mitigation and management of risks. Risks are reviewed periodically and the Museum monitors usage and impact.

ANMM has additional backups and audit arrangements in place to ensure the integrity and confidentiality of our data.

The Museum has committed to:

- Only deploy AI tools that are authorised for access and use within ANMM.
- Users must critically examine AI outputs and ensure they can justify their decisions.
- AI input must not include or reveal classified, sensitive, or personal information.
- AI must not be the final decision-maker.

6. Compliance

The Museum complies with all applicable legislation and regulations and each requirement under the [Policy for the responsible use of AI in government](#).

This statement will be reviewed annually, when we make a significant change to our approach to AI, or when any new factor impacts this statement.

For further information or enquiries about our adoption of AI please use our general enquiry email address info@sea.museum